**6.9 Sample Risk Assessment Form**

CR Zero 2020 Connections Week Risk Management Plan

| **Activity** | **Risk** | **Risk Mitigation** |
| --- | --- | --- |
| Engaging with people on the streets | Physical Assault | * Train volunteers in aspects of risk management and positive engagement * Croydon Reach Outreach Workers to brief team leaders prior to outreach shift on any local intelligence * Team leaders MUST be staff with experience of managing challenging behaviour * Team Leaders will brief volunteers prior to outreach shifts * Teams will be of a size suitable to allow team leaders to maintain visual contact with their team members at all times |
| Engaging with people on the streets | Other incidents | * All volunteers and team leaders to sign into the hub on arrival * All volunteers and team leaders to give ‘In Case of Emergency’ contact details * All volunteers and team leaders to give their own contact details * Team Leaders to be given contact details for HUB staff prior to leaving for their shift * Teams to sign out when leaving the Hub to start their shift * Hub staff to make contact with each team leader every 30 minutes * Teams to sign in at the Hub on their return * Volunteers and team leaders to sign out of the Hub when they leave for the night |
| Engaging with people on the streets | Teams getting lost | * Transport to sites and back to HUB to be provided when location is not in walking distance * Team Leaders to use mobile maps, where possible * Maps of local area and sites to also be provided * Hub staff to make contact with each team leader every 30 minutes |
| Engaging with people on the streets | Reputational damage to organisations in the core leadership team | * Train volunteers in aspects of risk management and positive engagement * Teams to be briefed prior to outreach * Risk management processes (as outlined above) to be followed * Volunteers to sign up to an agreement that includes their responsibility to follow our instructions around their personal safety |